

June 28, 2023

#### Webinar

Data Sharing Agreement (DSA) Signatory Webinar and Information Session





## **Q&A Procedure**

- Today's session will be recorded.
- Throughout the session, participants may:
  - Submit questions through the Zoom Q&A function.
  - Follow the instructions on this slide to ask a spoken question.
- Presenters will address questions verbally and in the Q&A – volume and time permitting.
- If your question was not answered during the session and you would like to follow up with CDII, please submit it to <a href="mailto:cdii@chhs.ca.gov">cdii@chhs.ca.gov</a>.

#### **For Spoken Questions**

#### Logged into Zoom

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Press "Raise Hand" in the "Reactions" button on the screen

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Listen for your <u>phone number</u> to be called by moderator

If selected to ask your question, please ensure you are "unmuted' on your phone by pressing "\*6"



## **Additional Opportunities to Ask Questions**

## Attendees have additional opportunities to ask questions related to the DxF Grant Program through various channels, including:

- Reach out to one of the <u>DxF Educational Initiative Grantees</u>.
- Submit your question(s) to the CDII Inbox: cdii@chhs.ca.gov.
- See upcoming slides about contact information for other DxF Grants Program
   Partners of CDII

CDII also will provide updated information about the DxF Grant Program on its website.



## Today's Webinar

## Today's Webinar is focused on **DSA Signatory Grants.**





**DxF Program Updates** 

DSA Signatory Grants Information

Outlining Grant Opportunities

Explaining How to Apply

Answering Your Questions



## Vision for Data Exchange in California



## The Vision for Data Exchange in California

Once implemented across California, the Data Exchange Framework (DxF) will create new connections and efficiencies between health and social services providers, improving whole-person care.

The DxF is California's first-ever statewide Data Sharing Agreement (DSA) that requires the secure and appropriate exchange of health and human services information to enable providers to work together and improve an individual's health and wellbeing.





## DSA Signatory Grants Webinar



## How familiar are you with the DSA Signatory Grants?

Vote in the Zoom poll.



This is my first time hearing about it.

I've heard about it in other forums or webinars, but am not familiar with any details. I know the basics, but don't think I have a clear understanding of it and could use another overview.

I've been to all the webinars and read the guidance document... but I have some questions.

I'm ready to apply – just show me how!



## Introducing PCG, the DSA Signatory Grants TPA



CDII has contracted with **Public Consulting Group (PCG)** to be the Third-Party Grant Administrator for the DSA Signatory Grants.

#### Working closely with CDII, PCG will:

- Review applications and recommend applications for approval to CDII
- Serve as the fiscal administrator
- Troubleshoot issues as they arise
- Collect and review progress reports
- Report on best practices and disbursement of funds



## Introducing CAHIE, QHIO Onboarding Grant Support



CDII has contracted with the **California Association of Health Information Exchanges (CAHIE)** to provide application writing support for organizations interested in applying for the QHIO Onboarding Grant.

CAHIE will provide end-to-end Application support and submission for all QHIO Onboarding Grant Applications.



# Understanding the DSA Signatory Grant Opportunity



## **DxF Grant Program**

CDII will administer \$50 million in funding over two years to support implementation of the DxF.

#### **Key Program Goals**



Support DxF implementation among DxF signatories in under-resourced geographies and/or serving historically marginalized populations and underserved communities



Address significant barriers to DxF implementation (operational, technical, or other) for DxF signatories



Align across other grant programs and promote activities ineligible for funding by other grant programs (past or present)

## DSA Signatory Grants: Applicant Guidance Document

The **Guidance Document** provides additional information on the DSA Signatory Grant Program, including details specific to each of the grant domains.

#### Link:

https://www.cdii.ca.gov/wpcontent/uploads/2023/05/DSA-Signatory-Grants-Applicant-Guidance-Document-Final-05.01.23.pdf





This DSA Signatory Grants Application Guidance Document provides a comprehensive overview of the DSA Signatory Grants, a component of the Data Exchange Framework (DxF) Grant Program that is launching in 2023.

Administered by the California Health and Human Services (CaliHHS) Center for Data Insights and Innovation (CDII), the DSA Signatory Grants program will support Signatories of the DxF Data Sharing Agreement (DSA) by subsidizing their investments to meet DSA requirements. In this document, readers will find:

- A guide to understanding and choosing between the two types of grants in the program, which are:
  - o Technical Assistance Grants; and
  - QHIO Onboarding Grants;
- · Details on eligibility and permissible uses of grant funding;
- · An overview of the application process; and
- Information on how awarded grantees will receive funding upon completion of standard milestones.

This document captures information about program design and implementation as of April 21, 2023. Some aspects of the program design described here may evolve during implementation. Updated guidance for this initiative may be disseminated in future webinars, guidance document updates, FAQs, or application templates for this program. Any future guidance related to this initiative will supersede guidance described in this document and will be posted in the DxF Grants section of the CDIP Data Exchange Framework website:

https://www.cdii.ca.gov/committees-and-advisory-groups/data-exchange-framework/



DSA SIGNATORY GRANTS: APPLICANT GUIDANCE DOCUMENT

## When will applications be accepted?

Up to \$47 million in funding will be allocated to applicants across at least two rounds of funding.

CDII is holding multiple rounds to balance the 2024 deadline for some organizations to begin exchanging data while ensuring that organizations with limited resources have sufficient time to complete and submit a grant application.

	Estimated Dates of Each Round (May Be Subject to Change)							
	Q2 2023				Q3 2023			
April		Мау		June		July	August	September
Expedited Rounds Open to Organizations Who Implement by 2024			Rou	nd 1				
Full Rounds Open to All Eligible Organizations					Round 2*			

\*Additional rounds may be held based on application volumes and scoring in Rounds 1 & 2



## Who qualifies for DSA Signatory Grant funding?

#### The following criteria apply to both the QHIO Onboarding or TA Grants

(1) Must be a DSA Signatory A <u>Signatory</u> is defined as an organization that has signed the Data Sharing Agreement. Organizations may sign the DSA directly, or a "parent organization" may sign the DSA on their behalf as a "subordinate organization."

(2) Must have an HIT Need

Signatory must demonstrate that they require technical support and capabilities to assist in meeting DSA requirements.

#### For Round 2+, Starting June 30, 2023

KG0

Round 2 opens the grant opportunity to most Signatories who demonstrate an HIT need, including voluntary signatories of the DSA.



#### Update here too [@Noyes, Mark] Gordon, Katie, 2023-06-27T15:29:43.650 KG0

## Who qualifies for DSA Signatory Grant funding?

How to Sign the Data Sharing Agreement

Many have already signed or are included in a signed DSA as a subordinate organization

To be eligible to apply for a DSA Signatory Grant, you must have signed the DSA.

If your organization has not yet done so, here's how to get started:

- **DSA Signing Portal**
- Select **Register to Start**



CalHHS Data Sharing Agreement Signing Portal

Home | Help | Q | Sign in/Register

Welcome to the CalHHS Data Sharing Agreement Signing Portal!

Signing the Data Sharing Agreement is a critical next step toward full implementation of the Data Exchange Framework

It's time to ensure every Californian, no matter where they live, can trust that their health and social services providers can securely access critical patient information to provide safe, effective, whole person care.



**Data Sharing Agreement** 

Register to Start

Not sure if your organization has signed the DSA? Look at the Signatory list here.



## Who can submit a grant application?

Eligible Signatories may choose to apply on their own, or as part of an "umbrella" application with other Signatories.

An <u>Applicant</u> is the organization that submits the Application for a DSA Signatory Grant. They can be:

An eligible Signatory applying on its own behalf

#### OR

- An organization applying on behalf of one or multiple eligible Signatories (referred to as an Umbrella Applicant).
  - Examples include a corporate parent, an Independent Practice Association, or other.
  - All Signatories included in an Application must co-sign the Application.



## Two DSA Signatory Grant Opportunities

Eligible DSA Signatories may apply for <u>one</u> of the following grant opportunities:

	Qualified Health Information Organization (QHIO) Onboarding Grant	Technical Assistance (TA) Grants
	The " <b>assisted</b> " pathway.	The " <b>build your own</b> " pathway.
Required Grant Outcomes	Complete onboarding with a Qualified Health Information Organization (QHIO)  > A QHIO is a health information organization that has been qualified by CDII based on its ability to meet DxF data exchange requirements.	<ul> <li>Achieve at least one of the following required outcomes:</li> <li>1. Identified and contracted with a technology solution</li> <li>2. Implemented a technology solution capable of supporting real-time data exchange</li> <li>3. Adjusted, upgraded, or adopted an electronic documentation system</li> <li>4. Created or provided training for new workflows</li> </ul>
Activities	CDII will publish a list of QHIOs, who can help Signatories identify technical or operational solutions to complete onboarding.	Applicants are responsible for identifying technical or operational solutions to achieve DSA requirements.
Application Process	Applications are submitted by CAHIE on the Applicant's behalf.	Applications are submitted by the Applicant.
Grant Management	The Grantee's contracted QHIO receives and manages grant funds.	The Grantee receives and manages the funds directly.



## How can Signatory use funding?

Permissible and impermissible uses vary by grant type.



Qualified Health Information
Organization (QHIO) Onboarding Grant



Technical Assistance (TA) Grants

If awarded, QHIO Onboarding Grant Applicants will work with their selected QHIO to determine how funds will be used to complete onboarding.

- Offset QHIO Onboarding costs
- Offset Signatory Onboarding costs
- × Ongoing HIE costs
- × Purchasing new EHR technology
- × Onboarding to a non-qualified HIO
- × Changing from one QHIO to another

TA Grant Applicants must demonstrate how proposed funding will help them meet DSA requirements.

- ✓ Identifying/contracting with a technology vendor
- Onboarding costs to implement a technology solution that establishes real-time data exchange
- Adjusting, upgrading, or adopting an EHR
- Creating/providing training on workflows/processes
- X Recurring costs for a HIO, EHR, or other health IT system



## How much funding can Signatories request?

To help Signatories with their applications, CDII has published the process for determining the maximum grant funding that a Signatory can request.

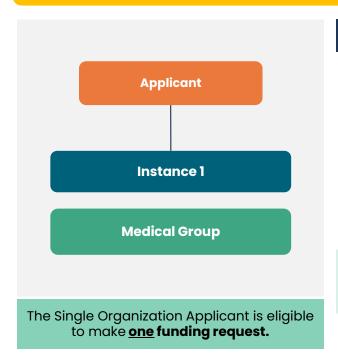
Type of Signatory	Baseline Funding Maximums
<ul><li>General Acute Care Hospitals</li><li>Acute Psychiatric Hospitals</li><li>Skilled Nursing Facilities</li></ul>	\$50,000
Physician Organizations and Medical Groups	\$35,000
Health Insurance Plans	\$25,000
Clinical Laboratories	\$15,000
Other DSA Signatories	\$25,000

- Signatories meeting certain criteria may be eligible for more funding, referred to as enhanced funding.
- Regardless of Signatory characteristics, the total potential Application maximum is \$500,000.
- For a more detailed slide on funding amounts, see Appendix and the DSA Signatory Grant Guidance Document.



## Funding Request: Scenario 1

#### An Applicant with a Single Instance and Organization





Funding Request Calculation			
Funding Max			
Instance 1	\$35,000 (Base Funding)		
Application Total Max:	\$35,000		

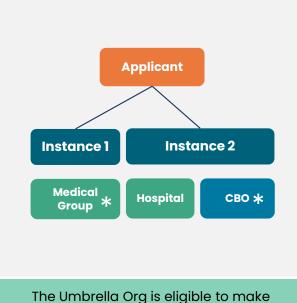
Organizations that **do not** have an EHR should consider their current documentation system an instance. DSA Signatory Funding can be used to subsidize the purchase of an EHR through the TA Grant.

#### Key:

		Primary Signatory for Instance	
*	k	Meets Serving Underserved Community & No Past HIT Funding Criteria	1

## Funding Request: Scenario 2

#### **Multiple Instances Covering Multiple Signatories**



The Umbrella Org is eligible to make **two** funding requests.



Funding Request Calculation			
	Funding Max		
Instance 1 \$50,000 (Enhanced Funding)			
Instance 2	\$50,000 (Base Funding)		
Application Total Max:	\$100,000		

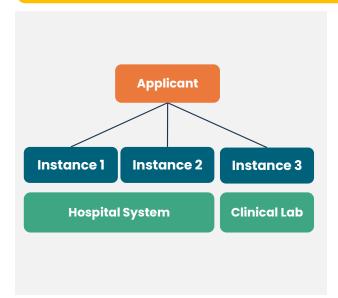
In this scenario, a CBO would be eligible to receive funding in the first two rounds since it shares an instance with a signatory that is eligible for Round 1 & 2 funding.

#### Key:

		Primary Signatory for Instance
*	*	Meets Serving Underserved Community & No Past HIT Funding Criteria

## Funding Request: Scenario 3

#### **Multiple Instances Covering Multiple Signatories**



The Umbrella Org is eligible to make <a href="mailto:three">three</a> funding requests.



# Funding Request Calculation Funding Max Instance 1 \$50,000 (Base Funding) Instance 2 \$50,000 (Base Funding) Instance 3 \$15,000 Application Total Max: \$115,000

#### Key:

		Primary Signatory for Instance	
*	k	Meets Serving Underserved Community & No Past HIT Funding Criteria	1

### How and when are funds disbursed?

If awarded, a Grantee will receive their award based upon achieving two milestones.

	Qualified Health Information Organization (QHIO) Onboarding Grant	Technical Assistance (TA) Grants
	QHIOs submit progress reports attesting to milestone completion.	Applicants submit progress reports attesting to milestone completion.
Milestone 1 Within 12 months of award	Contract Signed between Signatory & QHIO*	Demonstration that grantee has procured resources that will account for at least 50% of the grant budget
Milestone 2 Within 24 months of award	Attestation of Completed QHIO Onboarding	Demonstration that grantee has achieved one of the four required outcomes of a TA Grant

<sup>\*</sup> Grantees can select and contract with a QHIO at any point between January 1, 2023, and one year after their grant award is announced. Organizations that contract with HIOs prior to the announcement of QHIOs understand that they will not be able to use a QHIO Onboarding Grant to onboard to that HIO if it is not qualified by CDII.



## **Questions?**

About grant eligibility, the choice of two grant domains, or eligible grant-funded activities



#### **For Written Questions**

Logged into Zoom

If you logged on via **Zoom interface** 

Type your question in the Q&A and presenters will address in the Q&A or verbally (time permitting).

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## How to Apply for a DSA Signatory Grant



## What information will I need to provide?

The application will collect the following information. (Applies to both the QHIO Onboarding Grant and the TA Grant.)

## Characteristics of all Signatories included in the application, including:

- Signatory type
- Information about signed DSA
- Population Served (% Medi-Cal/duals/uninsured)
- Geographic information (for Healthy Places Index)
- Previous or current health IT funding
- Current EHR (if applicable)
- Current data exchange capacity

#### **Details of grant request:**

- Planned use of funding
- Budget request (with detailed line item breakdown for TA grants)
- Description of plans for meeting DSA Requirements
- Description of plans for maintaining DSA Requirements



## How do I apply?





Technical Assistance (TA) Grants

CAHIE will provide end-to-end application support for **all** QHIO onboarding applicants. Applicants for this grant should **not** begin an application in the DxF Grant Portal (hosted on GrantsConnect).

Interested applicants should contact CAHIE as soon as possible to begin the process by emailing\* grantsupport@cahie.org

\*See Appendix on what to include in your email

CAHIE submits on behalf of Applicant.

Applicants for TA Grants should directly complete and submit their Application on the DxF Grant Portal (hosted on GrantsConnect).

TA Applicants who have questions about their Application and need support can contact PCG at:

- DSAGrants@pcgus.com
- 1-866-698-6525

**APPLICANT submits directly.** 



## When can I apply for a DxF Signatory Grant?

- The estimated dates of the funding rounds are:
  - > For Mandated Signatories:
    - >Round 1: May 16 to June 15, 2023
  - > For Most Signatories (Mandated or Voluntary):
    - >Round 2: June 30 to September 1, 2023
    - Other rounds may be announced later



- Though QHIOs have not yet been named, the Signatory Grants Guidance Document and the application portal take into account a flow in the event an Applicant names an HIO that either does not apply to be a QHIO or is not named as a QHIO.
- If Applicants do not receive an award during one application window, the applicant may be deferred to a future round or may be encouraged to apply in a subsequent round



## What are my steps to apply?

- Review guidance document, listen to recorded webinars & information sessions, and attend office hours
- 2. Gather the materials you'll need to support your application

Qualified Health Information Organization (QHIO) Onboarding Grant	Technical Assistance (TA) Grants	
<ul> <li>3. Email CAHIE     grantsupport@cahie.org.*</li> <li>4. Work with CAHIE to complete and submit the application.</li> <li>*see Appendix on what to include in your email</li> </ul>	<ul> <li>3. Log into the DxF Grant Portal and complete your application</li> <li>4. Access application support if needed:</li> <li>DSAGrants@pcgus.com</li> </ul>	



## **Questions?**

#### About the application and how to get started



#### **For Written Questions**

#### Logged into Zoom

If you logged on via Zoom interface

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# What To Expect After You Submit Your Application



## What happens after I submit an application?

1. Once submitted, you will not be able to revise your application unless specifically requested by CDII or PCG.

Please email **DSAGrants@pcgus.com** if you have a question once your application has been submitted.

- 2. Upon submission, the Point of Contact and PCG will receive a confirmation that the application has been submitted
- 3. Applications will be reviewed and evaluated by PCG according to criteria developed by CDII. The PCG will provide CDII with recommended applications for CDII approval, with CDII making the final decision of approval or denial
- 4. Applicants will be notified of the decision via email.

CDII and PCG expect to announce award determinations for initial rounds within approximately two months of the close of the round.

5. If awarded, complete grant contracting



## Check the status of your application

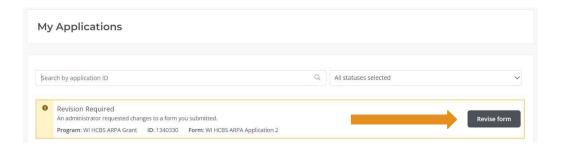
- Draft The application has been started and saved but not yet submitted.
- Awaiting Review The application has been submitted, and it has not yet been reviewed.
- In Progress The review process is in progress, and a grants administrator has saved a review for this application.
- On Hold A grants administrator requested a revision.
- Approved The application has been approved. It may or may not have awards or payments at this stage.
- Declined The application has been declined.





## Responding to revision requests

- You may edit a draft application or an application that has been sent back to an applicant by the review team for revisions or clarification.
- You can find your application by logging into the applicant portal.
- On the initial screen, select "View all my applications."





# How will my application be evaluated?

Applications will be scored and evaluated based, in part, on the following information:

- ☐ Characteristics of the Signatories, including:
  - ☐ The population served organizations providing services to underserved and rural populations will be prioritized.
  - Organizational need/current HIE capacity
- □ Ffficient use of funds
- Ability to meet DSA requirements
- Ability to maintain DSA requirements



# How to report progress and receive funds



Awarded applicants will be required to submit quarterly progress reports detailing movement toward goals, purchases made, challenges encountered, and milestones **accomplished** 



Two payment milestones exist, each of which requires attestation that the qualifications for the milestone have been met



Funds will be disbursed for completed milestones



# Wrap-up



## **Who to Contact with Questions**

- For questions about TA Grants or the DxF Grant Portal, contact PCG at <a href="mailto:DSAGrants@pcgus.com">DSAGrants@pcgus.com</a>.
- For questions about applying for QHIO Onboarding Grants, contact CAHIE at <a href="mailto:grantsupport@cahie.org">grantsupport@cahie.org</a>.
- > For questions about the DxF or your grant eligibility and options, contact one of the DxF Educational Initiative Grantees.
- For other questions, contact <a href="mailto:CDII@chhs.ca.gov">CDII@chhs.ca.gov</a> with "Grant Inquiry: " in subject line.



# Now, how familiar are you with the DSA Signatory Grants?

Vote in the Zoom poll.



This is my first time hearing about it.

I've heard about it in other forums or webinars, but am not familiar with any details. I know the basics, but don't think I have a clear understandin g of it and could use another overview.

I've been to all the webinars and read the guidance document... but I have some questions.

I'm ready to apply – thanks for showing me how!!



# After hearing the information provided today, how likely are you to apply for this grant?

Vote in the Zoom poll.





# **Stay Involved**

- Join our next office hours on July 12, 2023 from 1:00 PM 2:00 PM PT.
  - Office hours held weekly, Wednesdays 1:00 PM 2:00 PM PT.
- Participate in IAC meetings.
  - [Tentative] IAC Meeting #8 July 20, 2023, 9:30am 12:00pm PT

Meeting materials, participant information, and recordings will be posted on the CalHHS DxF website

Join the mailing list by emailing <a href="mailto:cdii@chhs.ca.gov">cdii@chhs.ca.gov</a>

CDII welcomes suggestions for future webinar topics.



## **Questions?**



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# **THANK YOU**

If you have additional questions about the DSA Signatory Grants or we did not get to your question today, please contact us!

# Appendix

### **Educational Initiative Grantees**

Eight grantee associations are providing direct and tailored education to various DxF participant groups.

Educational Initiatives Grantees		Signatory Type
Multi-Association Initiative led by America's Physician Groups (APG)	DxFeducation@connectingforbe tterhealth.com	Physicians (Group Practices/Family Physicians/etc.), Aging Providers, Skilled Nursing Facilities (includes nursing homes and ICFs), Health Information Exchanges
California Medical Association	DxFQuestions@cmadocs.org	Physician Organizations, Medical Groups
California Primary Care Association	grants@cpca.org	FQHCs
The County Health Executives Association of California	mgibbons@cheac.org	Local health departments
California Association of Health Plans	info@calhealthplans.org	Health insurance plans
Leading Age California Foundation	info@leadingageca.org	Skilled Nursing Facilities, Health Plans, Community-Based Organizations
American Academy of Pediatrics, California Chapter 1	projectcoordinator@aapcal.org	General acute care hospitals, Physician organizations and medical groups, Acute psychiatric hospitals, Community-based organizations providing social services, Behavioral health providers, County health, social services, and public health, Other health care entities
California Council of Community Behavioral Health Agencies	response@cccbha.org	Community-Based Organizations Behavioral Health Providers



## **Key Concepts**

**Signatory** 

A <u>Signatory</u> is defined as an organization that has signed the DSA. Organizations may sign the DSA directly, or a "parent organization" may sign the DSA on their behalf as a "subordinate organization."

A subordinate organization is considered a Signatory for the purpose of the DSA Signatory Grant Program.

**Applicant** 

An <u>Applicant</u> is the organization that submits the Application for a DSA Signatory Grant. An Applicant may be a Signatory applying on its own behalf, or it may be an organization apply on behalf of one or multiple Signatories (referred to as an Umbrella Applicant).

Applicants are referred to as "Grantees" if they receive a DSA Signatory Grant.

Instance

An <u>Instance</u> represents a singular configuration for an electronic record system product -- which may be an electronic health record (EHR) or otherwise\* -- that may exist within and/or across multiple DSA Signatories included in the Application.

\*Organizations that do not have an EHR should consider their current electronic record system.

QHIO

A Qualified Health Information Organization
(QHIO) is an HIO that has been "qualified" by
CDII based on its ability to meet DxF
data exchange requirements.

TA

Technical assistance is technological or operational support for an organization and can comprise a range of activities.



# Details on Baseline Funding Maximums

#### An applicant can request up to the funding maximum for every **Instance** in its application.

Instance

An <u>Instance</u> represents a singular configuration for an electronic record system product -- which may be an electronic health record (EHR) or otherwise\* -- that may exist within and/or across multiple DSA Signatories included in the Application.

\*Organizations that do not have an EHR should consider their current electronic record system.

Type of Primary Signatory Using the Instance	Baseline Funding Maximums
<ul><li>General Acute Care Hospitals</li><li>Acute Psychiatric Hospitals</li><li>Skilled Nursing Facilities</li></ul>	\$50,000
Physician Organizations and Medical Groups	\$35,000
Health Insurance Plans	\$25,000
Clinical Laboratories	\$15,000
Other DSA Signatories	\$25,000

- For Instance used by multiple Signatories in the Application, funding is based on the *Primary* Signatory (ie the Signatory serving the largest number of people).
- Primary Signatories meeting certain criteria may be eligible for more funding. See the DSA Signatory Grant Guidance Document.
- Regardless of Signatory characteristics, the total potential Application maximum is \$500,000.



# **Opportunity for Enhanced Funding**

CDII recognizes that some Signatories may require additional funding due to limited resources. To address this need, some **Instances** may be eligible for **enhanced funding maximums** if the Primary Signatory in that Instance meets certain criteria.

Type of Primary Signatory Using the Instance	Enhanced Funding Maximum	Primary Signatory Meets the Following Enhanced Funding Criteria	
<ul><li>General Acute Care Hospitals</li><li>Acute Psychiatric Hospitals</li><li>Skilled Nursing Facilities</li></ul>	\$100,000	Serving Underserved Communities  Primary Signatory serves Californians in marginalized populations (as measured by volume	
Physician Organizations and Medical Groups	\$50,000	of Medi-Cal, dual, and uninsured) and/or underserved and/or underfunded geographic areas (as measured by the Healthy Places Index).	
Health Insurance Plans Clinical Laboratories	Not Eligible	No Cal-HOP Funding  Primary Signatory has never received Cal-HOP Funding.	
Other DSA Signatories	\$50,000		





# **TA Grant Milestones Deliverables**

#### The "build your own" pathway.



Applicant has identified funding uses for their TA Grant.





Funding Uses	Document Demonstrating a Procured Resource	Proof of Final Deliverable
Support for Identifying and Contracting with a Technology Solution.	<ul> <li>Contract for external resources; or</li> <li>Signed attestation from Grantee for internal resources.</li> </ul>	Contract with HIT vendor
Implementing a Technology Solution Capable of Supporting Real-Time Data Exchange	<ul> <li>Contract for external resources; or</li> <li>Signed attestation from Grantee for internal resources.</li> </ul>	Screenshot of ADT Feeds demonstrating a real-time data exchange
Adjusting, Upgrading, or Adopting a Certified EHR or Other Electronic Documentation System	• Contract	Signed attestation from Grantee
Creating and Providing Training for New Workflows	Signed attestation from Grantee	Copy of training and/or technical assistance materials

